



# DAV PUBLIC SCHOOL

## KAILASH HILLS, NEW DELHI



CBSE Affiliation No.: 2730186

School ID.: 1925262

Ref. No. DAVPSKH/.....

DT. : 30-05-2026

### TENDER NOTICE

Sealed tenders are invited for running Book Shop in the school premises for the period 01.7.2026 to 30.06.2027.

The prescribed Proforma for the same can be download from School Website [www.davkailashhills.com](http://www.davkailashhills.com) and the same may be deposited in the school office along with Rs.200/- in cash.

DAV Publication Division books, NCERT Books & other stationery items will be sold by the contractor.

The last date for submission of sealed Quotations is 08-06-2026 at 1:00 p.m.

### **General conditions of the Tender :-**

- Sealed tender should reach the school office on or before 08-06-2026 till 1:00 p.m.
- The School Management reserves the right to accept or reject any or all tenders without assigning any reason.
- Successful bidder(s) shall have to execute agreement with DAV Public School, Kailash Hills, New Delhi-110065
- The contract shall execute from 01.7.2026 till 30.06.2027. However the school has the right to cancel the contract at any time without any notice if performance is found unsatisfactory.
- School will inform the date & time of opening the tender.

  
Monika Paliwal  
Principal

MANAGED BY - DAV COLLEGE MANAGING COMMITTEE, CHITRA GUPTA ROAD, DELHI

Address : DAV Public School, Kailash Hills, near 'C' Block Market, East of Kailash, New Delhi-110065

Phone : 011-46544839, 011-26842283 E-mail : [info.davkailashhills@gmail.com](mailto:info.davkailashhills@gmail.com), [davkhills@hotmail.com](mailto:davkhills@hotmail.com) Website : [www.davkailashhills.com](http://www.davkailashhills.com)

**PROFORMA FOR INVITING QUOTATION FOR RUNNING  
BOOK SHOP IN THE SCHOOL**

The Principal  
DAV Public School  
Kailash Hills  
New Delhi-110065

Sub. : Quotation for running Book Shop in DAV Public School, Kailash Hills  
New Delhi -110065

Madam,

Kindly refer to your Tender, I/ We hereby submit the quotation for running Book Shop in the School, on contract basis as per details given below :-

1. Name of the Contractor : \_\_\_\_\_
2. Address : \_\_\_\_\_
3. Mob. No.: \_\_\_\_\_ E.Mail ID \_\_\_\_\_
4. Year of Establishment: \_\_\_\_\_
5. Details of previous Contracts executed till date : \_\_\_\_\_  
(Please give details of contracts executed previously in a separate sheet, along with documentary proof thereof)
6. PAN Card No. : \_\_\_\_\_ GST No. \_\_\_\_\_
7. I/ We are ready to deposit an amount of Rs.75,000/- towards the security.
8. I/We am/are ready to pay Rs. \_\_\_\_\_ as Annual License Fee.
9. I/WE am/are ready to pay Electricity Charges as per reading of the sub meter.

Certified that all the terms and conditions mentioned in the Quotation Form are acceptable to me / us.

Dated : \_\_\_\_\_

Signature of the Tenderer with Stamp



# DAY PUBLIC SCHOOL

## KAILASH HILLS, NEW DELHI



CBSE Affiliation No.: 2730186

School ID.: 1925262

Ref. No. DAVPSKH/.....

DT. : 30-05-2026

### TENDER NOTICE

Sealed tenders are invited for running Uniform Shop in the school premises for the period 01.7.2026 to 30.06.2027.

The prescribed Proforma for the same can be download from School Website [www.davkailashhills.com](http://www.davkailashhills.com) and the same may be deposited in the school office along with Rs.200/- in cash.

The rate list (according to size ) of the Summer & Winter Uniform will be provided by the tenderer.

The last date for submission of sealed Quotations is 08-06-2026 at 1:00 p.m.

#### **General conditions of the Tender :-**

- Sealed tender should reach the school office on or before 08-06-2026 till 1:00 p.m.
- The School Management reserves the right to accept or reject any or all tenders without assigning any reason.
- Successful bidder(s) shall have to execute agreement with DAV Public School, Kailash Hills, New delhi-110065
- The contract shall execute from 01.7.2026 till 30.06.2027. However the school has the right to cancel the contract at any time without any notice if performance is found unsatisfactory.
- School will inform the date & time of opening the tender.

**MONIKA PALIWAL**  
PRINCIPAL

MANAGED BY - DAV COLLEGE MANAGING COMMITTEE, CHITRA GUPTA ROAD, DELHI

Address : DAV Public School, Kailash Hills, near 'C' Block Market, East of Kailash, New Delhi-110065

Phone : 011-46544839, 011-26842283 E-mail : [info.davkailashhills@gmail.com](mailto:info.davkailashhills@gmail.com), [davkhills@hotmail.com](mailto:davkhills@hotmail.com) Website : [www.davkailashhills.com](http://www.davkailashhills.com)

**PROFORMA FOR INVITING QUOTATION FOR RUNNING  
UNIFORM SHOP IN THE SCHOOL**

The Principal  
DAV Public School  
Kailash Hills  
New Delhi-110065

**Sub. : Quotation for running Uniform Shop in DAV Public School, Kailash Hills  
New Delhi -110065**

Madam,

Kindly refer to your Tender, I/ We hereby submit the quotation for running Uniform Shop in the School, on contract basis as per details given below :-

1. Name of the Contractor : \_\_\_\_\_
2. Address : \_\_\_\_\_
3. Mob. No.: \_\_\_\_\_ E.Mail ID \_\_\_\_\_
4. Year of Establishment: \_\_\_\_\_
5. Details of previous Contracts executed till date : \_\_\_\_\_  
(Please give details of contracts executed previously in a separate sheet, along with documentary proof thereof)
6. PAN Card No. : \_\_\_\_\_ GST No. \_\_\_\_\_
7. I/We are ready to deposit an amount of Rs.50,000/- towards the security.
8. I/We am/are ready to pay Rs. \_\_\_\_\_ as Annual License Fee.
9. I/WE am/are ready to pay Electricity Charges as per reading of the sub meter.

Certified that all the terms and conditions mentioned in the Quotation Form are acceptable to me / us.

Dated : \_\_\_\_\_

Signature of the Tenderer with Stamp



# DAY PUBLIC SCHOOL

## KAILASH HILLS, NEW DELHI



CBSE Affiliation No.: 2730186

School ID.: 1925262

Ref. No. DAVPSKH/.....

Dt.30-05-2026

### TENDER NOTICE

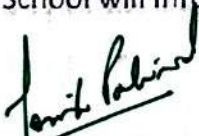
Sealed Quotation are invited for running School Canteen in the school premises.

The prescribed Proforma for the same can be download from School Website [www.davkailashhills.com](http://www.davkailashhills.com) and the same may be deposited in the school office along with Rs.200/- in cash.

The last date for submission of Quotation is 08-06-2026

### General conditions of the Tender :

1. Sealed tender should reach the school office on or before 08-06-2026 till 1:00 p.m.
2. The school reserves the right to reject any or all tenders without assigning any reason whatsoever.
3. Successful bidder(s) shall have to execute agreement with DAV Public School, Kailash Hills New Delhi-110065
4. The contract shall execute from 01.07.2026 till 30.06.2027. However the school has the right to cancel the contract at any time.
5. School will inform the date & time of opening the tender.

  
Menika Paliwal  
Principal

**PROFORMA FOR INVITING QUOTATION FOR RUNNING CANTEEN**

The Principal  
DAV Public School  
Kailash Hills  
New Delhi-110065

Sub. : Quotation for running Canteen in DAV Public School, Kailash Hills  
New Delhi -110065

Madam,

Kindly refer to your Tender, I/ We hereby submit the quotation for providing catering services in the School Canteen, on contract basis as per details given below :-

1. Name of the Contractor : \_\_\_\_\_
2. Address : \_\_\_\_\_
3. Mob. No.: \_\_\_\_\_ E.Mail ID \_\_\_\_\_
4. Year of Establishment: \_\_\_\_\_
5. Details of previous Contracts executed till date : \_\_\_\_\_  
(Please give details of contracts executed previously in a separate sheet, along with documentary proof thereof)
6. PAN Card No. : \_\_\_\_\_ GST No. \_\_\_\_\_
7. Manpower / Resources available : \_\_\_\_\_
8. Earnest Money Deposit (Rs.5000/-) : D.D. No. \_\_\_\_\_ dated \_\_\_\_\_ for Rs. \_\_\_\_\_  
drawn on \_\_\_\_\_ in favour of DAV Public School, Kailash Hills
9. I/We am/are ready to pay Rs. \_\_\_\_\_ as Annual License Fee.
10. I/WE am/are ready to pay Electricity Charges as per reading of the sub meter.

Certified that all the terms and conditions mentioned in the Quotation Form are acceptable to me / us.

Dated : \_\_\_\_\_

Signature of the Tenderer with Stamp

**Quotation for catering services in the Canteen in DAV Public School  
Kailash Hills, New Delhi-110065**

**INTRODUCTION**

Staff Canteen exists in the premises of DAV Public School, Kailash Hills, New Delhi-110065  
This tender is intended for the catering services for the staff, authorized visitors and around  
1800 students in the school.

The day-to day working of the canteen will be watched by an Advisory Committee duly constituted by  
the school for this purpose.

**SCOPE**

The Contractor is required to supply tea, coffee and snacks etc. to nearly 100 employees and 1800  
students of the school in rotation of order of junior, middle and senior wings.

**TERMS AND CONDITIONS**

1. **Electricity** As per consumption ( Sub meters have been provided ).
2. The contractor will have to make arrangement for cleanliness of canteen and its surroundings to  
the satisfaction of the school. The contractor shall also be responsible for the safe and hygienic  
disposal of the canteen waste.
3. The contractor shall arrange for items i.e. crockery, utensils, boilers, juice machine, cooking gas  
etc. and items of similar nature of good quality at his own cost and maintain the said items in  
proper and hygienic conditions for due discharge of obligations in respect of running of canteen.
4. The Contractor will have to provide employees in proper uniforms for service in the canteen as  
also for the school premises.
5. The contractor will be fully responsible for the maintenance, cleanliness and breakage. The  
furniture provided to the contractor will be maintained properly.

7. Materials used for cooking purposes viz. tea, coffee, spices, food stuffs, vegetable etc. should be of good quality only to be used. The school reserves the right to inspect the materials at any time.
8. The rate list and menu as approved by the school should be displayed conspicuously daily. The contractor may sell other food items at prevailing market rates only.
9. Under no circumstances, any of the contractor's employes will stay in the school premises beyond canteen hours after closing the canteen. The school reserves the right to inspect the premises allotted to the contractor including the canteen store at any time.
10. The contract will be for one year to start with from the date of signing the agreement and the agreement may be renewed by the school on such terms and conditions as may mutually be agreed upon between the parties. The school reserves the right to repudiate the contract at any time after giving one month's notice, if the school is not satisfied with the working of the said contractor. The decision of the school in this regard shall be final and will be binding on the contractor.
11. The contractor will be required to execute an agreement in the prescribed form in this behalf in case the contract is awarded.
12. The contractor, to whom the above terms and conditions are acceptable, shall submit the duly completed Quotation Form to this office by 1.00 PM in sealed cover on or before **08-06-2026**
13. The contractor will not further sub-contract the contract to any other party. In case the contractor is found having sub-contracted this contract, the contract will be terminated without any notice and security deposit will be forfeited.
14. The successful bidder shall have to deposit Rs.1,00,000/- as security deposit at the time of signing contract. Successful bidder shall have to pay 3 months' License Fee at the time of signing the agreement. License fee will be payable quarterly in advance.
15. Every tender should be accompanied by a Demand Draft for Rs. 5000/- as Earnest Money drawn in favour of **DAV Public School, Kailash Hills** No interest will be payable on this amount.

ANNEXURE CONTAINING ITEMS OF EATABLES IS ENCLOSED

**Monika Paliwal**  
Principal

Annexure – I

List of Beverages and Snacks

S. No. Item Quantity with weight etc.

Rate to be quoted by the Tenderer

1. Hot Coffee One cup (125 ML) / Soup
2. Hot Tea One cup (125 ML) / Soup
3. Vegetable sandwich (Atta Bread)
4. Bread Pakora / Bread Roll / Aaloo Bonda
5. Chips Potatoes Wafer 30.00gm
6. Samosa
7. Paneer Kulcha
8. Vegetable Petty
9. Real Juice
10. Flavoured Milk / Lassi
11. Vegetable Kathi / Paneer Roll (Wheat)
12. Rajma / Chole / Kadhi + Rice
13. Matar Kulcha
14. Boiled Sweet Corn cups
15. Idli Sambhar with Chutney
16. Vegetable Poha
17. Pav Bhaji
18. Puri Aaloo
19. Veg. Cutlet
20. Mix Pakoras
21. Yogurt (flavoured / plain)
22. Biscuits – Marie / Nutri – choice / Parle- G / Monacco /  
Good Day / Bourbon / Jim Jam / Oreo
23. Any other